

CORPORATE GOVERNANCE LEADERSHIP SKILLS Fast Track Director Training Program

FULFILLS SECP TRAINING REQUIREMENTS IN 3 DAYS

Corporate Governance is no longer a local or a national issue for directors and businesses. Shareholders all over the world are exerting a greater level of scrutiny over corporate leadership and its performance.

To assist the corporate leadership in Pakistan, responding to these challenges and to ensure continuous professional development at the highest corporate level, PICG offers Corporate Governance Leadership Skills (CGLS) Program, developed under technical association with the **International Finance Corporation (IFC)**. This program fulfills the SECP Code of Corporate Governance mandatory training requirements for directors.

WHO SHOULD ATTEND?

- Board Members (established & newly appointed directors)
- CEOs, CFOs and Company Secretaries
- Senior Management, Functional Managers and Corporate Governance Executives

PROGRAM BENEFITS

- Delivered by a team of experienced faculty who have undergone IFC Training of Trainers
- Highest quality course content nationwide
- Facilitation with the ease of e-learning
- Flexible and speedy certification for professionals
- Share experiences in an environment conducive to learning
- CPD hours can be claimed



CONTACT US

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PROGRAM OUTLINE

- **Day 1**
- - Board's Role, Directors' Duties and Liabilities
- - The Effective Board: Composition and Structure
- - Board Practices and Procedures
- - Shareowners, Stakeholders and Corporate Responsibility
- - Case Study
- **Day 2**
- - Disclosure, Transparency and Reporting
- - Financial Oversight
- - Corporate Finance
- - Related Party Transactions
- - Case Study
- **Day 3**
- - The Governance of Strategy
- - Evaluating Strategy and Delivery
- - Control Environment
- - The Governance of Risk
- - Leading, Planning & Improvement
- - Case Study

PROCEDURE

Confirm registration on:
<http://cglsx.picgtest.org/>

PICG forwards invoice for payment process. All payments must be paid in advance

Access to online reading material is provided a week before session upon receipt of payment

Participant is required to complete online assessment for each of the three modules before the practical session

Mandatory to attend all modules of 3 days training and attempt an online comprehensive test.

On successful completion of the test, SECP approved 'Certificate for Director Education' is provided



TRAINING INVESTMENT

Training Investment covers practical session, course material, assessment, test, certificate, lunch & refreshments) and is exclusive of SECP levy of PKR 5,000/- per participant. Group discounts are available.

For PICG Members			
CGLS	Reading	Practical	Total
Part 1	17,000	55,000	72,000
Part 2	17,000	55,000	72,000
Part 3	28,000	68,000	96,000
Total	62,000	178,000	240,000

For Non-members			
CGLS	Reading	Practical	Total
Part 1	17,000	69,000	86,000
Part 2	17,000	69,000	86,000
Part 3	28,000	85,000	113,000
Total	62,000	223,000	285,000

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TERMS AND CONDITIONS

Kindly review the terms and conditions applicable only to confirmed and provisional session bookings.

Payments and cancellation

A booking is defined as 'confirmed' where the PICG – CGLS (Director Training Program) (session) is in receipt of your full payment for a booking. A booking is defined as 'provisional' where the PICG is reserving a place on a session without receipt of your full payment.

Please note, full payment must be received prior to the session start date and only confirmed registrants will receive the joining instructions including pre-workshop e learning information.

All pre-workshop e-learning elements must be completed before attendance. Our working days are Monday – Friday from 9 am – 5 pm.

Substitute

Should a registrant become unable to attend the nominated course, PICG will accept a substitute delegate from the same organization. Notification must be provided in writing at least 2 working days prior to the session commencing, after which substitute will not be accepted and full cancellation fee applies. If the access to the reading material is provided to the registrant, then the additional charges for the reading material will be charged to the substitute delegate. Please note: The substitute participant is only acceptable for part 1.

Transfers

- a) No charge will be applied, if requests for transfer are made, in writing, more than 7 working days before the session start date.
- b) If notice of a transfer is received, in writing 7-2 working days before the session start date, you will be charged 50% of the practical session fee.
- c) If notice of a transfer is received in writing between 2 working days and session start date, all fees are forfeited.

Cancellations

- a) If notice of a cancellation is received in writing more than 7 working days before the session start date, you will be charged 20% of the full session fee.
- b) If notice of a cancellation is received in writing 7-2 working days before the session start date, you will be charged 50% of the practical session fee.
- c) If notice of a cancellation is received in writing between 2 working days and session start date, all practical session fees are forfeited.



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TERMS AND CONDITIONS

Director's Training Program - Dubai

Once the registration is confirmed for the session and if a notice of cancellation or transfer is received, then a 100% of the practical session fee shall be charged as a cancellation for the session.

Attendance

Registrants are required attend all Four days in case of regular and 3 days in case of Fast track CGLS of face-to-face tutoring and complete the e-learning element and successfully pass the Certificate examination to be eligible to receive the Certificate. Please note that, if a registrant/participant is absent for more than two hours of the complete Directors' Training Program, they are not facilitated to rearrange this time without incurring additional charges.

Session changes and fees

Whilst every effort will be made to run our courses and session as set out in the literature, if demand for a session is insufficient, it may have to be postponed. PICG therefore reserves the right to change session dates/times at any time. In case of cancellation due to avoidable circumstances, PICG will not be liable to pay any travel or other expenses to the registrant.

PICG reserves the right to review its fees and booking terms and conditions as and when appropriate.

GROUP DISCOUNTS

	Non Members	Members
1 participant	Full price	Member price
2 participants	15% off on full price	15% off on member price
3 participants	20% off on full price	20% off on member price
4 participants	25% off on full price	25% off on member price



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