

## PICG is looking for **Research Analyst Interns**

### **Firstly, a bit about us**

Established in 2004, Pakistan Institute of Corporate Governance is a not-for-profit company, the first of its kind, working to facilitate good corporate governance practices in Pakistan. The Institute aims to bring about national economic and social transformations by improving the quality of corporate governance. PICG is involved in training and education, conducting board evaluations and providing advisory services, creating awareness, undertaking research, publishing guidelines and other resource material. It provides a forum for discussion on corporate governance.

PICG as a workplace is positive, professional, inclusive, transparent and busy.

### **What you'll be doing and gaining**

As a Research Analyst Intern, you will work closely with PICG's senior management who will also provide mentorship and training to you. This is a structured program where meaningful work is aplenty; you will be oriented into the Institute and the world of corporate governance, and will work with your mentor to set achievable goals.

There will be a mid-point evaluation to assess progress and address feedback, and an exit interview to best provide the intern with career guidance relevant to their skillset, and a personalised recommendation. Interns will also be given a **stipend**.

You can expect to gain expert knowledge about corporate governance, and have an immersive experience in focused research projects and analysis of their results. PICG provides a top-down perspective, and our good governance publications are an essential data source that informs decision-makers and stakeholders in Pakistan. Build your professional network at PICG as a stepping stone into the corporate sector and good governance. Attending out Director Training Programs will be an exclusive and special experience for PICG Interns.

### **A day in your life might include...**

- Researching local and international legislature
- Extracting trends and data from multilateral reports
- Survey curation with questions designed for a desired output
- Data analysis and visualisation
- Attending PICG's Director Training Program modules with experienced faculty
- Content development
- PICG team meeting
- Specialised knowledge sharing and mentoring with senior management

### What we need from you

- Undergraduate student with a passion for research
- Commitment of 8 weeks (possibility for extension based on both parties' feedback)
- Full-time availability from 5<sup>th</sup> January 2021. Flexibility to work around class schedule, examinations etc.
- Experience in quantitative and qualitative research, analysis and report writing
- Required skills: Microsoft excel (filter & analyse data), survey tools like Survey Monkey.
- Desirable: basic knowledge about the corporate sector in Pakistan and knowledge about survey creation applications

### What you'll bring to the team

- A self-starter, who's interested in the corporate sector and good governance
- An analytical mind with excellent written and oral communication skills
- Ability to work without supervision, and to work in a team
- Enthusiasm and excellent work ethic

### Sound exciting? Get in touch today!

Interested candidates can apply by sending in their CV to [info@picg.org.pk](mailto:info@picg.org.pk) with the subject line "Internship Program". Feel free to attach a brief cover letter to tell us a little more about yourself.

Applications are reviewed on a rolling basis from 1<sup>st</sup> Dec. Shortlisted candidates will be invited to an initial interview via Zoom.

Internship start date: 5<sup>th</sup> Jan 2021

Internship duration: 8 weeks

This is the first intake of interns, keep a look out for more positions advertised on PICG's Official [LinkedIn](#)!